



Orsay International Pvt. Ltd.

Your Trusted Partner in IT Solutions & Sourcing

HRMS PRESENTATION

Human Resource Management Solution

ABOUT HRMS

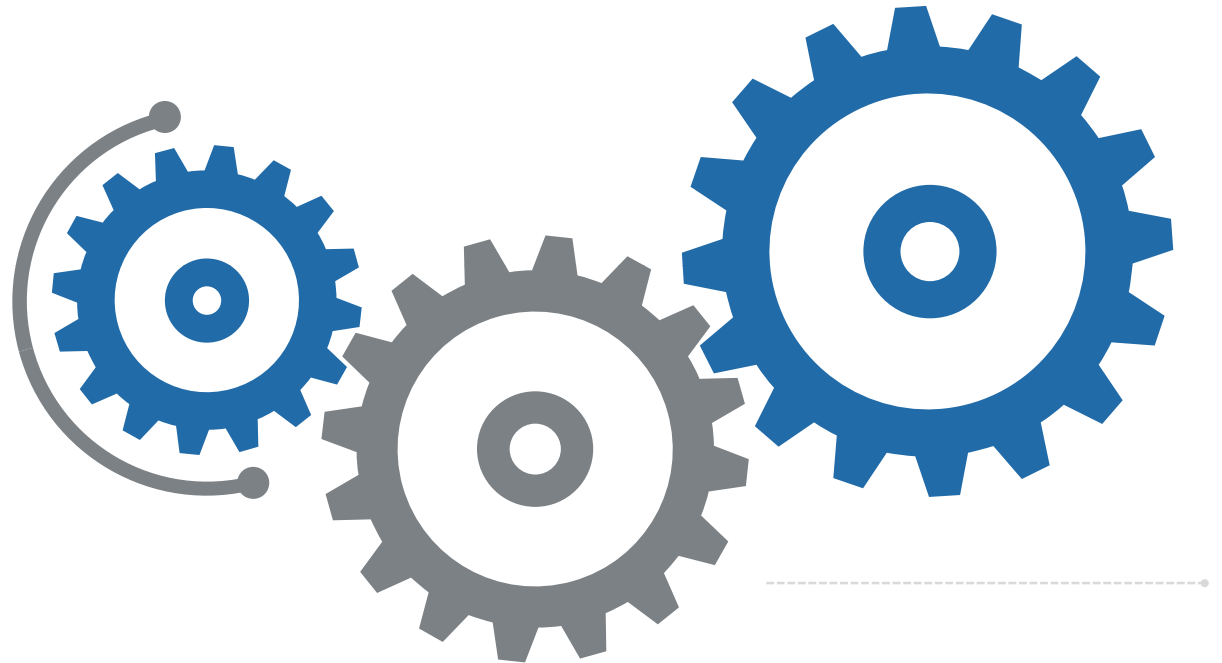
Automated & Technologically Sound Solution

Entire Human Resource Management Cycle

Cost Efficient & Reliable System

Better Manage & Utilize Workforce

Reducing Administrative Tasks & Paper Work



| HRMS BENEFITS



FACT #01

Increases the operational efficiency & productivity of your HR department



FACT #02

Ensures seamless flow of information among workforce



FACT #05

Enhances data integrity within the enterprise

FACT #03



Increases employee engagement & satisfaction

FACT #04



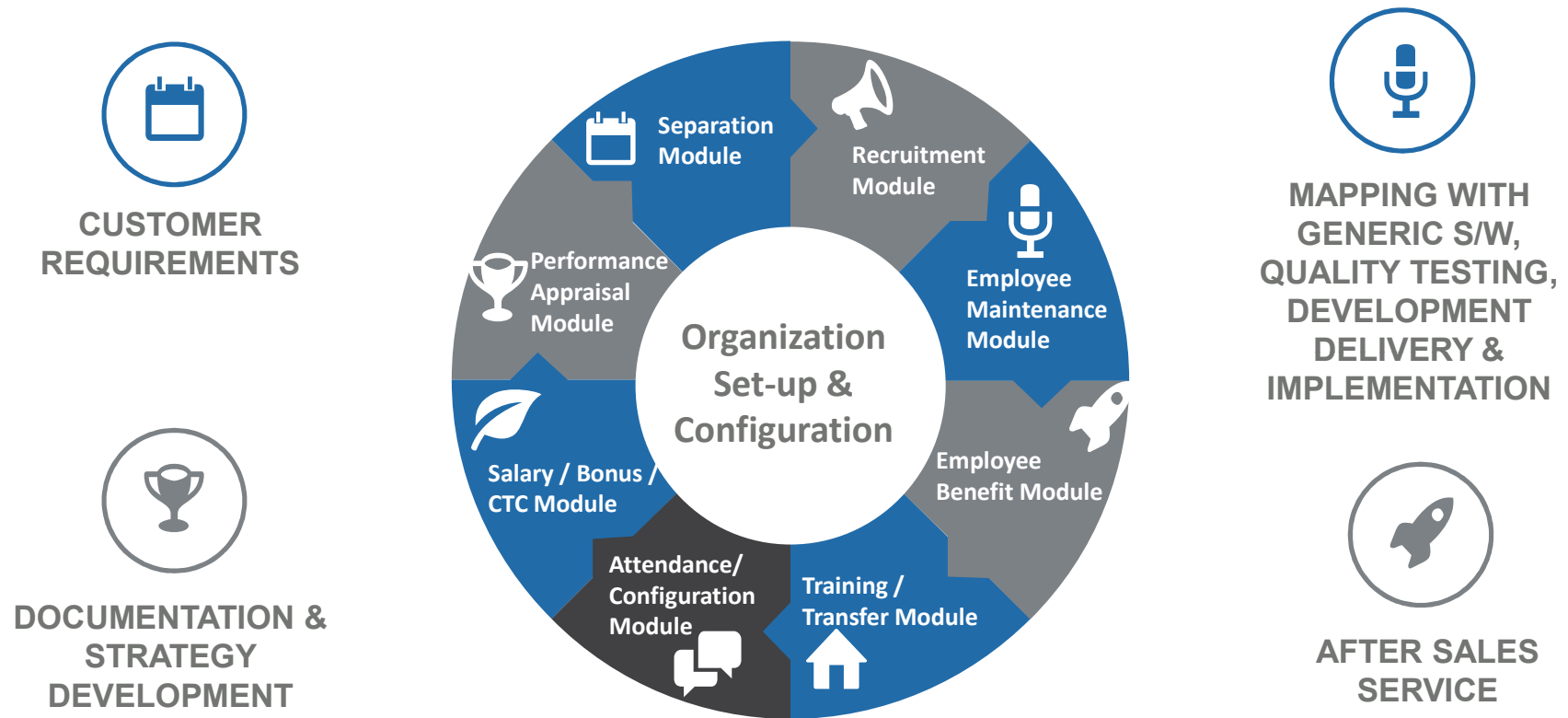
Improves leadership development & succession

FACT #06



Enables you to meet compliance & audit requirements

HRMS APPROACH



ORGANIZATION SET-UP & CONFIGURATION

 Language, Religion, Relation Master

 Department / Workgroup Master

 Skill, Qualification Master

 Grade, Designation, Category Master

 Country, State, City Master

 Holiday, Yearly / Financial Calendar

 Eligibility Rules

 Global Parameters

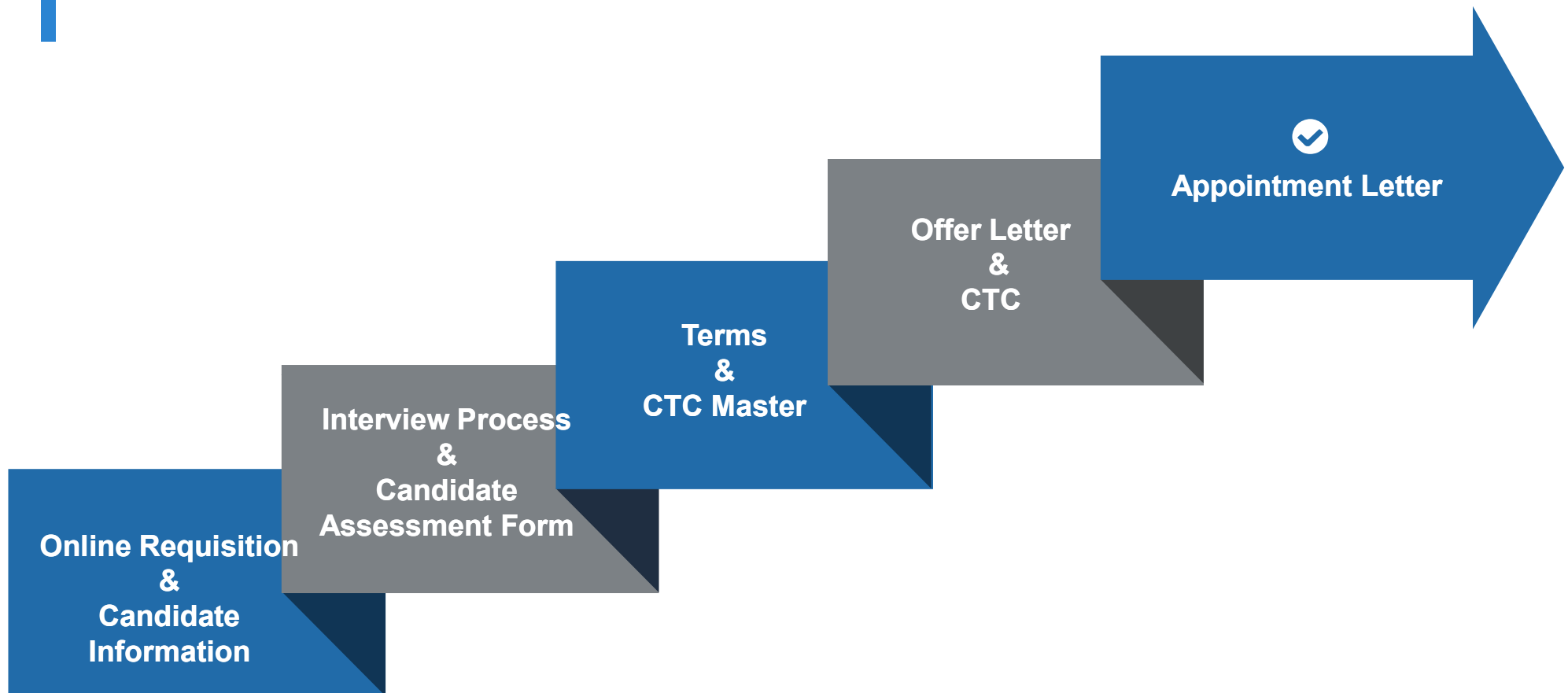
 Ledger Integration

 Workflow Configuration

 Manage User Access

 Meta Data Configuration

RECRUITMENT MODULE



EMPLOYEE MAINTENANCE MODULE



EMPLOYEE NUMBER
MASTER



EMPLOYEE RECORD
CREATION



EMPLOYEE
MANAGEMENT



DISCIPLINARY ACTION

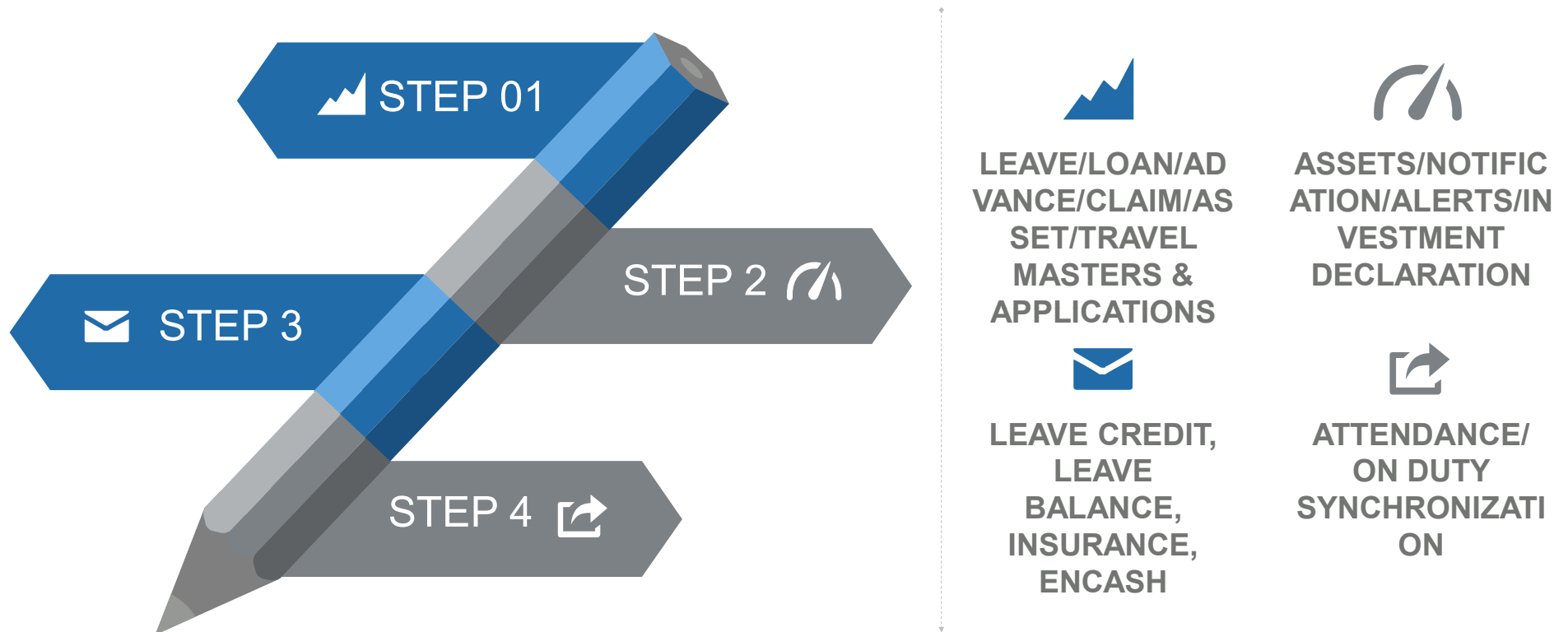


EMPLOYEE TO
SITE/SBU/DEPT
MAPPING



REST DAY/GRIEVANCE
MASTER

EMPLOYEE BENEFITS MODULE



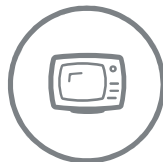
TRAINING & SKILL DEVELOPMENT MODULE



TRAINING CALENDAR



ONLINE
BLOG/ARTICLES



ONLINE QUIZ TEST



EMPLOYEE
FFEDBACK

TRANSFER MODULE



TRANSFER /
DEPUTATION



KNOWLEDGE
TRASNFER



DEPUTATION
CHARGE
REPORT
(HANDOVER/
TAKEOVER)

PERFORMANCE APPRAISAL MODULE

- ✓ KPI & PERFORMANCE CYCLE
- ✓ GOAL MEASURES/GOAL MASTERS
- ✓ EMPLOYEE APPRAISAL INITIATION
- ✓ PROMOTION ELIGIBILITY CRITERIA



SEPARATION MODULE



RECEIVE RESIGNATION LETTER FROM EMPLOYEE



EXIT INTERVIEW & RESEARCH



SET THE TIMEFRAME



SETTLEMENT
& CLEARANCE

ATTENDANCE MAINTENANCE MODULE

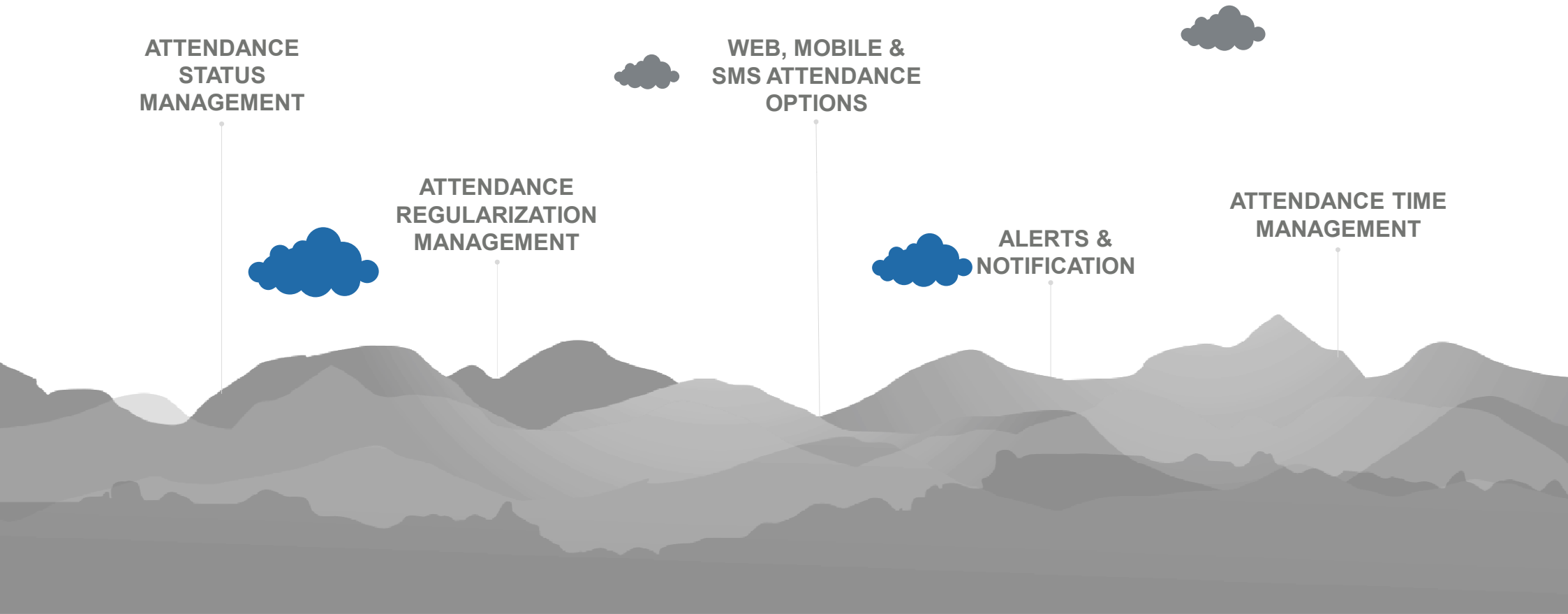
ATTENDANCE
STATUS
MANAGEMENT

WEB, MOBILE &
SMS ATTENDANCE
OPTIONS

ATTENDANCE
REGULARIZATION
MANAGEMENT

ALERTS &
NOTIFICATION

ATTENDANCE TIME
MANAGEMENT



ADDITIONAL FEATURES



REPORTING
& SBU
HIERARCHY



FAST-TRACK
REQUEST
MANAGEMENT



OVER 50+
MIS REPORTS

SMS / EMAIL
ALERTS &
REMINDERS
FOR CERTAIN KEY
FEATURES



SELF SERVICE
–
WIDGETS
&
QUICKLINKS



DATA
VISUALAZATION
WIDGETS





STAY IN TOUCH WITH US



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